



## **TOWN MANAGER'S REPORT SEPTEMBER 16, 2020**

### **ADMINISTRATION**

- Due to scheduling, my meeting with the Superintendent to discuss the polling place on Election Day has been moved to Friday. In order to safely accommodate voter and student safety, I have requested the school not be in session that day.
- Absentee ballot requests received, as of 9/16/20: 322 (157D, 73R, 19G, 73U)
- The large drop box has been received and installed in front of the Town Office. When absentee ballots become available, that will be a dedicated drop box.
- I certified out position MMA's Workers' Comp incentive program, which will reduce our premiums by 7.5%, as a result of achieving Tier II of the program.

### **AIRPORT**

- I have a meeting scheduled for September 23 with DOT and FAA regarding the potential development of a recreational facility in non-aeronautical space at the airport.
- I signed the Notice to Proceed on Taxilane reconstruction, which started Monday. The project window is 45 days.

### **ECONOMIC DEVELOPMENT**

- I had a meeting with CivicPlus (website designer) to discuss our template for redeveloping our site. I expect to have an initial layout this week for revision.

### **FINANCE/COLLECTIONS**

- 2020 Tax Collection: 51% on Real Estate, 43% on Personal Property. Taxes are due September 22.

### **FIRE/EMA**

- The gear dryer has been delivered and assembled; we are waiting for an electrician to install the proper wiring. These expenses will be filed with FEMA as COVID-related due to the necessary additional cleaning of gear.
- Six candidates for the full-time position participated in the physical agility course last Saturday. Since, we have reviewed results and will move forward, offering in-person interviews to 5 candidates.
- Engine 22, which has been out of service for over two weeks, is not back in service after repairs in Bangor. The source of the problem is not fully known, but it was related to the ECM. Repair bill was approximately \$1,700.

**LIBRARIES**

- The tentative date for reopening, with modified operating guidelines, is October 1.

**PUBLIC SAFETY**

- We continue to receive a large number of calls on the Depot Street property.

**PUBLIC WORKS**

- LRAP Funding is forecasted to be down 7% over previous year. State Fiscal Year 2020-21 allocates \$52,064 to Norridgewock. For budget purposes, we have used \$40,000 as the budgetary offset; in 2020, we increased this number to \$45,000. Historical revenue attached.

**SEWER**

- We are moving forward with developing specs for our remaining projects, most of which likely won't be completed until Spring. We are looking to target interior painting as a possible winter project.

| Sun | Mon | Tues               | Weds                | Thurs   | Fri | Sat |
|-----|-----|--------------------|---------------------|---|-----|-----|
| 13  | 14  | 15                 | 16<br>6PM Selectmen | 17<br>6PM Planning Board Mtg                    | 18  | 19  |
| 20  | 21  | 22<br>4PM- TIF Mtg | 23                  | 24<br>9AM- Assessors<br>4PM Library Trustee Mtg | 25  | 26  |
| 27  | 28  | 29                 | 30                  | 1<br>WM Public Hearing                          | 2   | 3   |