



## Town Manager's Report October 16, 2019

### Administration

- New Balance is exploring the option of making a donation to the Town for food pantry development—a contribution that they hope will help reduce food insecurity in our community.
  - I have a meeting scheduled with a representative of Red Zone Wireless to discuss expanding internet options in Norridgewock. They offered expanded service, as of October 1.
  - I am working with prospective buyers of the small lot on Hotel Street. I have drafted the transfer deed and additional easement. These documents will need legal review before executing.
- **The Town Office will be closing at noon on Tuesday, October 22 to attend BMV training**
- **The Town Office will be closed on Tuesday, November 5 to staff the election.**

### Airport

- All crack sealing was completed to our satisfaction, as well as a patch on the taxi lane between hangar rows 600-700.
- We have an underground electrical problem which is causing us to have difficulty with the AWOS monitoring system. Staff is working to isolate the issue so that an electrician can come and fix the problem.

### Animal Control

- Dog tags for 2020 are now available.
- Rabies clinic has been scheduled for December 2, 12:00 noon to 2:00 p.m. at the airport.

### Assessing

- **Donna's upcoming scheduled days are 10/24 and 11/14**

### Cemeteries

- Reminder of fall cleanup and decoration/debris removal.

### Code Enforcement

- Small building permits over the last two weeks, as well as beginning off-season enforcement.
  - The Planning Board met last week to do some ordinance review work. There are a few adjustments that may be considered, which may be included in a proposal for 2020 town meeting.
- **Code Enforcement Office will be closed on October 30 for training.**

### **Economic Development**

- None.

### **Finance/Collections**

- We are in the end stages of finalizing the audit report. As always, there were delays in completing our airport audit, as a result of timing. Expected completion before end of week.

### **Fire/EMA**

- The new fire truck arrived this afternoon. The Department welcomes you to see the truck this evening after the meeting, if the Board pleases.
- I've enclosed a brief afternoon update from Mike Smith at County regarding the impending wind/rain storm.

### **Libraries**

- The library will be participating in this year's trunk-or-treat, as a walk-through destination.  
▶ **Book sale is scheduled for November 2 at the Mercer Road Library**

### **Parks**

- Annual Trunk-or-Treat is scheduled for October 31, beginning at 5:30, between Quimby Child Care and the lower lot at Mill Stream School. Please park in the upper lots, if parking at the school.

### **Public Works**

- DOT has hired a new regional planner, with whom I will be meeting on the 29<sup>th</sup>. If there are any concern areas, please do not hesitate to let me know.
- Roadside mowing began on Monday for our final fall mow.
- I've forwarded the case regarding a right-of-way obstruction and traffic safety concern in the vicinity of 38 Wilder Hill Road, to the municipal attorney. After sending two certified letters, the property is still not in compliance. The attorney will be sending a demand letter before the end of this week. Additionally, notice of right-of-way obstruction has been sent to property owners at 58 Depot Street.

### **Sewer**

- The State did not approve our grant application for having to haul waste to Anson-Madison when we were prohibited from spreading. The explanation states that because we were able to take the waste to Madison, we did not qualify. The only qualifying agencies were "facilities where no other practical alternative exists at this time for the management of stored sludge, other than on-site dewatering."