



TOWN MANAGER'S REPORT NOVEMBER 18, 2020

ADMINISTRATION

- Nomination papers will become available on Friday, November 22, and are due back by close of business on December 31.

AIRPORT

- I am in the process of completing the necessary paperwork to secure the \$30,000 CARES Act funding to support airport maintenance and general expenses. This will be complete within two weeks.

ECONOMIC DEVELOPMENT

- Questions on the Cemetery/Property Maintenance RFP were due this afternoon. All answers have been posted to the webpage. Proposals will be due next Wednesday, reviewed, then considered at your next regular meeting.

ECONOMIC DEVELOPMENT

- I met with a representative from DOT regarding sidewalk rehabilitation projects and grant funding. As of now, the cost estimate for the project exceeds \$1 million. Of this project cost, if we qualify for the grant, we would only be responsible for 20%. If funding was approved, we would be looking at a 2023 design phase and 2024 construction start. The project could also include grant funding to support lighting.

FINANCE/COLLECTIONS

- The next round of sewer automatic foreclosures is planned for December 11 (on unpaid Apr/May/June 2018 bills). Sewer liens for unpaid Oct/Nov/Dec 2019 will be filed on December 10.
- Real estate automatic foreclosure date is February 1.
- 2020 Real Estate collection rate is at 87.2% (up from 84.5% last month). Personal property is 99.4% (up from 99.1%).

FIRE/EMA

- Final submissions were made to the State for the Keep Maine Healthy grant program.
- The FEMA request for assistance is still a work in progress.

LIBRARIES

- Due to the holiday, the Trustee meeting will be held tomorrow, via Zoom.

PUBLIC WORKS

- Red Barn Road will be shut down to through-traffic on Sunday, in order to take trees down. There will be access from both ends, but one will not be able to drive through. Notice has been sent to all property owners on the road, signs have been posted, and emergency services/dispatch have been notified.
- The full-time position was filled on Monday; the Department is now fully staffed.
- We will be executing the drainage easement for the Ward Hill Road drainage repair project tomorrow. The project should be starting in the next two weeks. Depending on weather, it is possible that both project phases can be completed this fall.

SEWER

- The November sewer commitment is the first to partially reflect the increased rates that took effect in November. This 10% is the final increase over the course of three years.

Sun	Mon	Tues	Weds	Thurs	Fri	Sat
15	16	17	18 6PM Selectmen	19 4PM Library Trustee Mtg	20 Nomination Papers Available	21
22	23	24	25 Cemetery Maint Proposals Due	26 THANKSGIVING OFFICE CLOSED	27	28
29	30	1 4PM TIF Mtg	2 6PM Selectmen	3	4	5