



**Board of Selectmen
Meeting Minutes
June 17, 2020
6:00 PM
Mill Stream Elementary School Gymnasium**

APPROVED
07/15/2020

MEMBERS PRESENT

James Lyman, Vice Chair
Matthew Everett
Lindsey Lynch
Sara "Sallie" Wilder

MEMBERS ABSENT

Ronald Frederick, Chair

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Deputy Town Clerk
David Jones, Fire Chief
Jeff Jones, Fire Lieutenant
Todd Pineo, Deputy Fire Chief
David Savage, Code Enforcement Officer

Also present for all or parts of the meeting were Brandy Morgan, Brian Ouellette, and Jennifer Ouellette

1. Call to Order

The meeting was called to order at 6:00 PM by Vice Chairman Lyman.

2. Pledge to the Flag

3. Review/Approve Minutes of June 3, 2020

Selectman Lynch made a MOTION to approve the minutes of June 3, 2020. Seconded by Selectman Wilder. MOTION PASSED.

4. Selectmen's Reports

Selectman Lynch said she received a couple calls about being able to use the ballfields. She also had concerns about field maintenance and its impact on field use.

5. Town Manager's Report

See Attached.

6. Discussion/Action on June 17, 2020 General Warrant #12

Selectman Everett made a MOTION to approve and sign General Warrant #12 in the amount of \$673,289.63. Seconded by Selectman Lynch. MOTION PASSED, 3-1 (Everett, Lynch, Wilder in favor; Lyman opposed).

7. Discussion/Action on June 17, 2020 Airport Warrant #6

Selectman Everett made a MOTION approve and sign Airport Warrant #6 in the amount of \$18,254.89. Seconded by Selectman Wilder MOTION PASSED, 3-1 (Lyman, Everett, Wilder in favor; Lynch opposed).

8. Discussion/Action on June 17, 2020 Sewer Commitment

Selectman Wilder made a MOTION to approve and sign the June 17, 2020 Sewer Commitment in the amount of \$23,073.73. Seconded by Selectman Everett. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

No Comment.

10. Discussion/Action on Full-Time Firefighter Position Documents

Vice Chairman Lyman discussed his concern with the number of hours scheduled for each position and the cost implications.

Selectman Lynch sought more clarity on how a person in these positions would be considered for promotions or raises. She inquired about whether or not there were systems in place or if those were being developed. The Town Manager stated that as the department transitions, having these procedures in place will be essential.

Selectman Wilder renewed her opposition to continuing to develop two new positions for the town, given current economic conditions.

Selectman Lynch made a MOTION to approve the description for the Full-Time Firefighter Operator position. Seconded by Selectman Everett. MOTION PASSED, 3-1 (Lyman, Everett, Lynch in favor; Wilder opposed).

Chief Jones asked to be put on the agenda next meeting and would like a good reason why the recent sale of a fire truck went into the General Fund instead of into the Fire Department Equipment Reserve Account. Chief Jones stated that had he known the money would be deposited into the General Fund and not a reserve account, he would not have taken time and spent funds to winterize the old truck. He further states that the Department is in need of a gear dryer.

11. Discussion/Action on Junkyard Application for 84 Willow St.

Applicant Brian Ouellette said that he felt that there was a misunderstanding when he applied for a permit to put a garage on his property. He stated he has never intended to not comply with any ordinances. He does not intend to be a junkyard, but rather a recycling facility. He is willing to remove everything from his property and start over from scratch, if necessary, but he prefers not to do that.

The Town Manager discussed the history of this application and presented site photos as of earlier in the day. He expressed displeasure with the applicant's failure to comply with rules and regulations, as well as failing to provide documents requested by the Board of Selectmen. He recommended that the board accept the application, deem it incomplete, and reject it in full. The applicant would be entitled to reapply in the future.

Selectman Lynch made a MOTION to deem the application incomplete and deny the license. Seconded by Selectman Everett. MOTION PASSED.

12. Discussion/Action on Donations

Selectman Lynch made a MOTION to accept a donation of \$100.00 to the Fire Department from Triple D Redemption/Jim Ross. Seconded by Selectman Everett. MOTION PASSED.

Selectman Lynch made a MOTION to accept a donation of \$100 to the Recreation Department from Triple D Redemption/Jim Ross. Seconded by Selectman Everett. MOTION PASSED.

13. Discussion/Action on 820 Ward Hill Road Engineering

The Board discussed the amount of the task order and the need for accountability of vendors and contractors. This problem may have been fully avoided if the project was properly supported by engineering partners. It is discussed that the best course of action is to complete the project and approach our previous engineering firm to discuss how to make this situation right by the Town and landowner.

Selectman Everett made a MOTION to approve the Task Order as presented by CES in the amount of \$8,500 for 820 Ward Hill Road engineering, related to drainage/erosion caused by previous years' roadwork. Seconded by Selectman Lynch. MOTION PASSED.

14. Discussion/Action on Resolution to Participate in the MMA Workers' Compensation Safety Incentive Program

Selectman Lynch made a MOTION to sign the Resolution to Participate in the Maine Municipal Association Workers' Compensation Safety Incentive Program. Seconded by Selectman Everett. MOTION PASSED.

15. Discussion/Action on Signing Warrant and Notice of Election for SAD 54 Budget Referendum

Selectman Everett made a MOTION to sign the Warrant and Notice of Election for SAD 54 Budget Referendum. Seconded by Selectman Lynch. MOTION PASSED.

16. Other Business

Selectman Everett made a MOTION to add *Discussion/Action on Tax-Acquired Properties* to the agenda. Seconded by Selectman Lynch. MOTION PASSED.

Selectman Everett made a MOTION to amend the request for proposals to remove properties identified as Bid 1 and Bid 2. Seconded by Selectman Lynch. MOTION PASSED.

Selectman Everett made a MOTION to add *Discussion/Action on Disposal of Town-Owed Property* to the agenda. Seconded by Selectman Lynch. MOTION PASSED.

Selectman Lynch made a MOTION to trade the Craftsman lawnmower to Jeff Lambert of J&D Truck Equipment in exchange for repairing the backhoe arm. Seconded by Selectman Everett. MOTION PASSED.

By a consensus of the Board, the July 1, 2020 meeting has been canceled, unless urgent matters require consideration.

A letter from Waterville Road resident Wayne Libby was received. Mr. Libby is requesting to appear before the Board and discuss his concerns about engine brake noise. Mr. Libby has twice approached the Town Manager with this request, which has been twice denied. The Town Manager stated that there are significant concerns about the effectiveness of such signs, but also the previous threat of a lawsuit for similar signs being put up. The Board will invite Mr. Libby to the July 15 meeting to discuss his concerns.

Selectman Wilder inquired about funding to expand broadband. She asked about grant opportunities and/or the availability of TIF funds. The Town Manager stated that there is a significant bond package on the July referendum that may have implications for such a project. He will continue to monitor opportunities.

17. Adjournment

Selectman Lynch made a MOTION to adjourn at 7:27PM. Seconded by Selectman Everett. MOTION PASSED.