



**BOARD OF SELECTMEN
MEETING MINUTES
NOVEMBER 7, 2018
6:00 PM**

Attendance: Chairman Ronald Frederick, Vice Chairman James Lyman, Selectmen Matthew Everett, Sallie Wilder, and Joshua Chartrand. Town Manager Richard LaBelle, Office Clerk Sharon Dodge, Sewer Commission Chairwoman Kristina Gossman, Bookkeeper Peter Lyman, and Wastewater Operator Timothy Lyman. Also present for all or parts of the meeting were Mandy Olver, William Olver, Len Poulin, Mike Wainer, and Wendi Wainer.

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Frederick.

2. Pledge to the Flag

3. Review/Approve Minutes of October 17, 2018

Selectman Wilder made a MOTION to approve the minutes of October 17, 2018. Seconded by Selectman Everett. MOTION PASSED.

4. Selectmen's Reports

Selectman Everett stated that there appears to be a sinkhole reappearing on the shoulder of the road, in the vicinity of 19 Main Street (Route 2).

Selectman Wilder stated that she has received many positive comments on the Ward Hill Road reconstruction project.

5. Town Manager's Report

See Attached

6. Discussion/Action on October 17, 2018 General Warrant #21

Selectman Chartrand made a MOTION to approve and sign General Warrant #21 in the amount of \$349,385.36. Seconded by Selectman Wilder. MOTION PASSED.

7. Public Comment (Limited to 2 minutes)

None.

8. Presentation by Olver Associates Regarding Wastewater Facility Upgrade Project

Bill Olver of Olver Associates presented the Board with an update on the wastewater treatment facility project; see attached presentation and budget review. Discussions were had regarding bids received and modifications to the plan in order to bring the project within budget. Olver has sought additional funding mechanisms to cover any additional project costs, including additional grant/loan packages from USDA. Olver Associates will work with the lowest responsible bidder (Penta Corporation of Moultonborough, NH) in an effort to reduce project costs. A tentative meeting time is scheduled with the Board of Selectmen for the next regular meeting, November 21, for an update on the project plan.

Vice Chairman Lyman made a MOTION to move item 12, other business to the current place on the agenda for consideration. Seconded by Selectman Chartrand. MOTION PASSED.

12. Other Business

Mike and Wendi Waiver purchased the lot at the end of George Street. George Street is a publicly maintained road, with a distance of approximately 1,500 feet. In previous years, the Town has plowed the snow to the dead end at the street; however, the Wainers are looking to extend George Street, as a private way, in order to access their property. Contractor Len Poulin is working for the couple and speaks with the Board regarding potential options for creating a turnaround at the end of the publicly maintained section. A request is submitted to have the Town make the improvements soon, in order to prepare for the upcoming snow season.

Mr. Poulin has estimated that an effective turnaround should be approximately 35' x 20' and would likely require approximately 40 yards of gravel. Mr. Poulin is willing to offer the gravel to the Town at a rate of \$7.00 per yard, if picked up from his pit in Smithfield.

Vice Chairman Lyman made a MOTION to authorize the planning and creation of a turnaround at the terminus of George Street and to authorize the Town Manager to move forward with negotiating an easement in the appropriate area. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a MOTION to add the consideration of Cemetery Maintenance and Yard Maintenance at Town-owned Properties Contract extension to the agenda. Seconded by Vice Chairman Lyman. MOTION PASSED.

Vice Chairman Lyman made a MOTION to accept the proposal from York's Lawn Care for cemetery maintenance and yard maintenance at Town-owned properties in the amount of \$44,000 for the 2019 season. Seconded by Selectman Chartrand. MOTION PASSED.

9. Discussion with Road Committee on 2019 Projects

The Town Manager presented a new spreadsheet that is being worked on to enumerate projects by roads, together with estimated completion dates, and approximate costs. While the spreadsheet will remain a working document, it should provide a path for long-term planning.

The Town Manager additionally reviewed the discussions had recently by the Road Committee. The members discussed foregoing a major reconstruction project in 2019 and focusing a larger sum of money on road overlay projects. The committee noted that there were numerous roads that would benefit from an overlay and that it should be a committed part of road maintenance. This would allow time for the Town to explore engineering options, if it was to be considered. The committee has requested the Town Manager and Foreman provide cost estimate information to the committee when they reconvene in early December.

No action is taken by the Board.

10. Discussion/Action on Appointments to Historical Panel Design Ad Hoc Committee

Selectman Chartrand made a MOTION to appoint Janice Malek, Rebecca Ketchum, Barbara Winslow, Fred Marshall, and Sallie Wilder to the Historical Panel Design Ad Hoc Committee. Seconded by Selectman Everett. MOTION PASSED.

11. Discussion/Action on Utility Pole Permit for Central Maine Power Company, at Burrill Hill Road and Swain Drive

Vice Chairman Lyman made a MOTION to approve and sign the Utility Pole Permit for Central Maine Power Company at Burrill Hill Road and Swain Drive. Seconded by Selectman Chartrand. MOTION PASSED.

13. Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to Discuss Town Manager Performance, Annual Review

Selectman Chartrand made a MOTION to enter Executive Session at 7:48 PM, pursuant to 1 M.R.S.A. §405(6)(A) to Discuss Town Manager Performance. Seconded by Vice Chairman Lyman. MOTION PASSED.

Selectman Chartrand made a MOTION to adjourn Executive Session at 8:54 PM, pursuant to 1 M.R.S.A. §405(6)(A) to Discuss Town Manager Performance, Annual Review. MOTION PASSED.

14. Discussion/Action on Town Manager Performance/Contract

No action taken. This item will be on the next regular meeting agenda.

15. Adjournment

Selectman Chartrand made a MOTION to adjourn at 8:55PM. Seconded by Selectman Everett. MOTION PASSED.