



**BOARD OF ASSESORS
NOVEMBER 20, 2019
5:45 PM**

Attendance: Assessors Sara Wilder and James Lyman. Also present for all or parts of the meeting was Town Manager Richard LaBelle.

Absent: Ronald Frederick

1. Call to Order

The meeting was called to order at 5:49 PM by the Vice Chairman Wilder.

2. Discussion/Action on October 2, 2019 meeting minutes

Vice Chairman Wilder made a MOTION to approve the minutes of the October 2, 2019 meeting. Seconded by Assessor Lyman. MOTION PASSED.

3. Discussion/Action abatement application for Laura Lorette in an amount of \$4,200 value or \$56.70 tax (PP account 43; 66 Main St.)

Vice Chairman Wilder made a MOTION to grant an abatement to Laura Lorette in an amount of \$56.70 tax on Personal Property account 43—66 Main St. Seconded by Assessor Lyman. MOTION PASSED.

4. Other Business

The Town Manager provided an overview of the current tax map vendor's request for us to digitize tax maps or we would need to find another vendor within two years. The proposal for a first-year total of over \$20,000 would then change to an annual maintenance and hosting cost of approximately \$5,000. This budget proposal will come to the Board of Selectmen in a future meeting.

Assessor Lyman inquired as to the number of towns who utilize a digitized system. This information will be important for consideration of the item at a future meeting.

5. Public Comment (Limited to 2 minutes)

None.

6. Adjournment

Vice Chairman Wilder made a MOTION to adjourn at 5:53 PM. Seconded by Assessor Lyman. MOTION PASSED.